 Village of Monroeville

 21 N Main St. ~ P.O. Box 156

Monroeville, OH. 44847

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 E-mail : AdminOffice@MonroevilleOhio.com

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**REQUEST FOR VARIANCE, DATE FILED:**

**PLEASE PRINT:**

APPLICANT NAME: PH:

ADDRESS:

PROPERTY OWNER: PH:

PROPERTY OWNER ADDRESS:

**I hereby request a variance for the following premises:**

ADDRESS:

SECTION: LOT #: ZONING CLASSIFICATION:

DESCRIPTION OF PROJECT:

**NOTICE OF THIS REQUEST HAS BEEN FILED WITH THE VILLAGE OF MONROEVILLE’S ZONING INSPECTOR:**

APPLICANT NAME: DATE:

 SIGNATURE

ZONING INSPECTOR: DATE:

 SIGNATURE

**Individuals, firms or corporations owning the property adjacent to or contiguous with the premises for the above referenced project have been duly notified of this variance request:**

BZA CLERK: DATE:

 SIGNATURE

**VARIANCE HAS BEEN GRANTED DENIED**

**BZA CHAIRMAN: DATE:**

SIGNATURE

COPY TO: APPLICANT

ORIGINAL TO: ZONING INSPECTOR/VARIANCE FILE

**APPLICATION AND STANDARDS FOR VARIANCES**

Except as otherwise permitted in Zoning Ordinance 2006-34, a variance from the terms of the Zoning Ordinance shall not be granted by the Board of Zoning Appeals unless and until a written application for a variance is submitted to the Zoning Inspector and the Board of Zoning Appeals. The application, at a minimum, shall include the following:

1. Proof of ownership, legal interest, or written authority.
2. Description of property or portion thereof:

1. Description of nature of variance requested:

1. Site plans, floor plans, elevations, and any other drawings at a reasonable scale to convey the need for a variance.

1. Any other documentation deemed necessary by the Zoning Inspector.
2. A narrative statement establishing and substantiating the justification for the variance.

**Please use an additional sheet to provide appropriate information if necessary.**